

Medicine Hat Public School Division



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INTERNATIONAL FIELD TRIPS - APPROVAL IN PRINCIPLE

(Completed by the Lead Teacher. Submitted to the Superintendent.

If all conditions are met, the Superintendent will present this document to the Board of Trustees.

These steps must be completed at least 6 months prior to proposed departure.)

1. Proposed Event Details "For whom are you proposing this trip?"

Event(s) and Destination(s): International Beauty Show New York USA		Date(s): march 3-8 2023
Name of Lead Teacher: michelle Schneider		School: CHHS
<input type="radio"/> Extracurricular	Group/Team/Class: Cosmetology	
<input checked="" type="radio"/> Curricular		
Estimated Number of Students: 22 approx.	Estimated Supervisor to Student Ratio: 1:12	
Names of Other Supervisors: Tracey Krieger (1),		
Describe student eligibility requirements: Grade 12 Participation in Cosmetology		
Describe plan for informing and meeting with parents: Parent meeting in October 2022 -Remind Facebook Private group		
Attach satisfactory destination-specific travel advice and advisory information from the Government of Canada. https://travel.gc.ca/travelling/advisories		<input checked="" type="checkbox"/>

2. Describe Purpose (Educational goals and or Educational Value) "Why do you want to take this trip?"

Educational goals are specified for the activity by the lead teacher for the activity and are compatible with the Alberta Program of Studies, the Guide to Education and the school's instructional program. The educational value of the activity is described to balance the loss of instructional time in the regular classroom program.

Identify and explore various ways to enter different sectors in Cosmetology. International Beauty Show is the largest beauty Show in the world. The exposure to so many classes, techniques, opportunities is like no other. The "why" to this trip simply put, is that this is a once in a lifetime opportunity to see and view some of the worlds most talented and cutting edge products and stylists in person. After having an abnormal high school experience, I would like to offer this opportunity to the Grade 12 students



4. Proposed Transportation Details "How will you move from place to place?"

Describe the transportation plan. Include details for all types that apply. If flying, a flight number is not necessary at this point, but please provide an estimated cost of flight. Flying - From Calgary Bus - From medicine Hat to Calgary / return Subway Bus - From airport to hotel / return	School Bus or Shuttle	<input checked="" type="checkbox"/>
	Volunteer driver / vehicle	<input type="checkbox"/>
	Commercial Airline	<input checked="" type="checkbox"/>
	Other / subway	<input checked="" type="checkbox"/>

5. Proposed Accommodation Details "Where will students sleep?"

Describe the accommodation plan (dorm, hotel, gym, billets, cost per night) including supervision.

hotel - still working on costs
 4 per room (Students)
 2 per room (Supervisors)

6. Estimated Expenses "What will this cost and how will it be paid?"

Describe the plan to finance the trip. Include estimated costs per student, total cost of the trip and any fundraising plans. Consider costs of transportation, accommodation, food, registrations, etc.

Cost are still being delivered - Approx 3500\$
 Fundraising - bottle drive, pizza night, wrapping presents at Christmas

Do you plan to use a tour company? Yes - STS Tours

Yes - Attach detailed tour information - see previous itinerary

No - Attach a detailed itinerary and a satisfactorily completed Off-Site Activity Risk Assessment (720 E 006)

7. Contingency Plan

Describe considerations in case of bad weather, cancellations, delays, etc.

- Insurance
 - School Credit Card for hotels
 - Re-book for alternate day



8. Declarations and Signatures

Lead Teacher:

I have reviewed AP 720 AP 001 and understand my responsibilities as lead teacher for this proposed international trip.

Signature: [Handwritten Signature]

Date: Sept. 6/2022

Superintendent or Designate:

I have reviewed the proposed international trip plan and the lead teacher's plans comply with division procedures. I am supportive of the plan in principle.

Signature: [Handwritten Signature]

Date: 12 Sept. 2022

Principal:

I have reviewed this proposal and am supportive of the plan in principle.

Signature: [Handwritten Signature]

Date: Sept. 7/22

OHS Officer:

I have reviewed the proposed international trip plan and the lead teacher's plans comply with division procedures.

Signature: [Handwritten Signature]

Date: 9 - Sept - 2022

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Recommendation to the Board:

The administration recommends that the Board of Trustees authorize this international trip proposal in principle; thereby allowing the lead teacher to inform students and parents and to continue planning.

Approved in principle: Yes No Date: _____

Board Motion # _____